

Swarthmore Swim Club Board
June 27, 2011 Meeting
Minutes

Approved 7/25/11

Present: Kim Bernaus, Amy Connell, Joe Foglio, Rick Graham, Susan Kelly, Gary King (Presiding), Jeanne Maillet John McKinstry, Dick Nenno, Michael Ryan, Stuart Seidman, Chip Stockman.

Absent: Jim Greer, Nika Haase,

The meeting began at 7:05.

1. Member Comments

Al Federico asked about the membership number.

2. Minutes from May Meeting

The minutes of the May, 2011 Board Meeting were approved.

3. Transition of Team and Team Communication (Gary)

Gary noted we have lots of new staff and members of the board. Since Charlie now has his sea legs, it is important to all communicate with Charlie about things and letting him and his team run the pool.

4. Manager's Report (Charlie Coonley)

The Club has fixed the leak that was haunting us as the pool opened. There were 120 different fittings that were tightened, and this solved the problem. (We are now just losing a gallon a day.) We had 1600 people over Memorial Day weekend, with 750 at the pool on Memorial Day alone.

The pools are all working. Several members have made favorable comments about the baby pool. All our electrical sensors for chlorine had gone out, but have been replaced. 10,844 people came to the pool the first 30 days. Guest fees earned \$2500, and the snack bar made \$5,000. The challenge with the snack bar is keeping it supplied, and someone makes a run to the store almost every day. We are having pretzels delivered to us, and are exploring with Jack & Jill to deliver. We are looking at deliveries because of the time it takes Jean and others to keep restocking.

There has been Welcome Center Staff and Lifeguard training every Saturday morning: we have had four sessions so far. We have had 75% attendance. At these sessions, they practice action plans on how to respond to emergencies. At these training sessions, Charlie also works on consistency in enforcement of rules and in lifeguard rotations.

For swim lessons, we have had 90 people sign up, which has brought in \$3,000. Parents have been pleased with the teachers. We have had no confusion this year about how to sign up for lessons.

With staffing, the Club continues to use When to Work software to handle the scheduling, and Charlie tries to make workloads as equitable as possible. The staff likes the program. We have 52 people directly employed, including coaches, assistant coaches, lifeguards, Welcome Center. The staff is very happy with the pay raise and the increased number of hours. They average about 25-30 hours for lifeguards, and 12-16 for Welcome Center staff.

We have been staffing at Quality of Life Committee events: Dollar Dog Nights and Sunday suppers. This was not in the original budget and Charlie raised the concern that this will make the staff expenses exceed the budget by a considerable amount.

We have hired Alex Prugh to do cleanup and to water the plants. He will also be able to be a lifeguard, which will be especially helpful in August.

There was recently an emergency: a baby-sitter had been in the sun for a long-time and collapsed at the lap recording window. After the staff did an assessment and called 911, the Swarthmore EMS was there in 5 minutes, and in 5 minutes she was off in the ambulance. Gary asked that in the future, he be notified whenever there is an EMS emergency.

The basketball net should be in on Thursday.

We will have a water fountain soon. It will be here in about a week.

5. Membership (Amy Connel)

There were fourteen new members in May, making for 35 new members for the year. We have six new associate members in May, and 16 new associates for the year. There are four summer away options. Only 32 members have not paid this year. We had 63 due payments that were not paid between 2008 to 2010. Of the associate members from last year who have become full members, we had 3 in May, and a total of 9 for the year – a very good yield, suggesting that we retain the associate membership program. We have 442 members as of last Friday. (Last summer, it was at most 427). Thus, membership is up.

Motion to Admit 15 new full members:

- Scott & Sarah Komarinski
- James & Jennifer Govannicci
- Bob & Jean Steinke
- Mark Duggan & Ava Kuo
- Chanhua Xiao & Haisheng Zhang
- Nathan & Elisabeth Spivey
- Chapin Cimino & Daniel Filler
- Andrew & Katherine Turner
- Steven & Kristin DiBona
- Francis & Carol Lastowka
- Alexander Muller & Peggy Scherle
- Kay & Noel Coldiron
- Rachelle Riley & Joyce Carroll
- Lucilla & Craig Carmichael
- Hal & Christa Shorey

APPROVED

Motion to admit six associate members:

- Christine Lehane & Eric Levicoff
- Ellis & Christopher LaFrance

- Emma & Jeremy Lefkowitz
- Michele & Anthony Venuto
- Monica & Jordan Zeitz
- Sanjay Nath & Sara Bressi

APPROVED.

6. Finance (Rick Graham)

As of May 31, 2011, the club was behind last year's revenue number by \$5,984.86. Rick urged us to keep in mind that revenue is strongly linked to membership and we have seen membership grow since May 31, 2011. He was thus optimistic about the overall revenue trends. Our payroll expenses were more than in 2010 in part because of the change in salary structure for the new general manager and the pay increases for the guards and office staff. Maintenance and repairs are more than last year mostly because of the repair to the electrical system earlier this year. Total cash at May 31, 2011 is up over last year at the same time by just under \$3,000.

Sue reported that the playground fund will be used to pay for the volleyball net and basketball net, and therefore exhaust that fund.

7. Personnel (John McKinstry)

John reported on the costs of staffing extra events. There was discussion about how much extra this is going over the budget. He reiterated the concern raised in the Manager's Report that this staffing might cause the staff expenses to exceed the budget.

John distributed a list of events and asked board members to take help out with events. Charlie committed to providing 1 person for each event to take the run the events. John and Nika will put their heads together to see who will be volunteering to help out in running these events.

Employee Appreciation

There will be a Staff Appreciation Party this coming Thursday. All Board members are invited to show support for the staff. John, Sue Kelly and Doug Hasbrouck will run it.

8. Wallover Report (Joe Foglio)

Joe said that it may cost \$125-160,000 to deepen the dive well. In addition to the expense of the deepening, this will also increase the volume of water, which will require more piping and pumps. We will also need to lower the drain and all of those pipes.

Everything else on Operations has worked well.

9. Event Update (Nika)

Jeanne reported that the Splash party will be run by Jessica Kline. The tennis program will start on July 14 with 10 kids, although there could be more.

Last Thursday's water polo event went very well. 20 kids showed up, and these were kids who normally do not swim.

The Sunday suppers seem dependent on the weather. Last night, they made \$200, since it was donated by Qdoba. Hot Dogs and Hamburgers were served in addition.

Senior Event (Sue Kelly)

The Senior Citizens Association had their annual picnic at the pool. It was their most successful picnic and they were very grateful for this. We received several thank you notes from them.

10. Nominations for Awards

We give two awards: The Millard Robinson given to a long-time volunteer. The Ruth Stauffer Award is given to an employee who has exhibited exemplary behavior and a good work ethic. Everyone should send their ideas to Sue Kelly. Dick noted that we used to give the Millard Robinson Award at the 4th of July Parade.

11. New Business

Stuart asked whether we could open the pool on Saturday and Sunday at 11:00 The Board APPROVED (8-2) opening the pool at 11 on the weekend.

12. Adjourn

The meeting adjourned at 9:10.

Respectfully submitted,

John McKinstry